Advertisement Agreement and Order Form

This form is to order Advertisement through the Student Union Board. This form is an agreement and order for the use of sandwich boards and/or the use of MinerNET.

Agreement Form

The files to be advertised are to be submitted at least one week prior to the start date of advertisement.

MinerNET

MinerNET TVs also display content in wide screen. So any media made for them will need to be in a 16:9 ratio. An example would be 16”x9”.

There is no longer a fee associated with slides displayed on MinerNET. The same slide will only be shown for two weeks. A revised slide for the same event can be submitted if the presenter would like to have their event advertised for longer than two weeks.

Sandwich Boards

The cost to use the Student Union Board sandwich boards is $9 per day per poster for campus organizations and departments. Printing is the responsibility of the renting organizations. Size: 30” x 40”

Outside Organizations are no longer allowed to use SUB sandwich boards and MinerNET due to new policy set by the University.

These fees are subject to change at the discretion of SUB.

It is the responsibility of the ADVERTISER to notify SUB if the poster and/or board they are renting has become damaged and is in need of repair.

Content must meet guidelines listed at http://studentlife.mst.edu/organizations/policies/posting_policy.html. Content is also subject to SUB approval.

ADVERTISER will indemnify and hold SUB harmless from claims of defamation or other advertising injury related to its advertisements.

This agreement is non-cancelable by ADVERTISER. In the event that ADVERTISER fails to deliver the products timely as provided, ADVERTISER shall be liable to SUB for the cost of cover and consequential damages, if any, caused by the failure to deliver.

Contact Information [Required]
Valid input:
- must be 10-15 digits long and may include only numbers, hyphens, and spaces.
- name@myschool.edu

First name:
Middle initial:
Last name:
Email address:
Phone number:
Address:
City:
State:
ZIP:

Method of Advertising [Required]

[ ] MinerNET Slide
[ ] Sandwich Board ($9 per day per poster for on campus organizations)

Length of advertisement [Required]
Please specify the number of days or weeks you wish to advertise.

Requested Advertisement Start Date [Required]

Advertisement End Date [Required]

Advertisement Agreement [Required]
By clicking the I agree box, you hereby agree to the terms stated above and do agree to pay, in full, the cost of the advertisement prior to any advertisement being published by SUB.
Valid input:
- Select only one choice.

[ ] I Agree
Advertisement Information

Event Name [Required]

Type of Event [Required]

Time and Date [Required]

Location [Required]

Other Details

Payment Method [Required]
Valid input:
- Select only one choice.

[   ] MoCode
[   ] Check

MoCode (If Applicable)

A quote will be sent to you after the approval of this form. An invoice will be sent after the completion of your advertising rental to both you and Tina Reagan for payment processing.

MinerNET Request

MinerNet

MinerNET TVs also display content in wide screen. So any media made for them will need to be in a 16:9 ratio. An example would be 16"x9".

There is no longer a fee associated with slides displayed on MinerNET. The same slide will only be shown for two weeks. A revised slide for the same event can be submitted if the presenter would like to have their event advertised for longer then two weeks.

Outside Organizations are no longer allowed to use MinerNET due to new policy set by the University.

Content is subject to approval by SUB.

Slides must include: Event Name, Event Date and Time, Location, Sponsoring Organizations, any fees associated with attending the event, and contact information in case of questions.

Design Upload
Please upload the design you wish to use for your advertisement.
16" x 9" for MinerNET.

Sandwich Board Request

Sandwich Boards

The cost to use the Student Union Board sandwich boards is $9 per day per poster for campus organizations and departments. Printing is the responsibility of the renting organizations. Size: 30" x 40"

Outside Organizations are no longer allowed to use SUB sandwich boards due to new policy set by the University.

Content is subject to approval by SUB.

Poster must include: Event Name, Event Date and Time, Location, Sponsoring Organizations, any fees associated with attending the event, and contact information in case of questions.
These fees are subject to change at the discretion of SUB.

How many posters do you wish to display on? [Required]

Design Upload
Please upload the design you wish to use for your advertisement.
30" x 40" for sandwich boards.