

New SLCCSA Club or Club Reactivation Request

This form is to guide you through the steps of forming a new student club or organization at SLCC or restarting a club that has been inactive for more than three years.

Clubs and organizations are a great way to meet other students with similar interests and enhance your educational experience while developing life-long skills. Student clubs and organizations serve a variety of roles within our College. They are responsible for the majority of the activities and events that take place outside of the classroom. Involvement in extra-curricular activities is at the heart of the student's college experience and the foundation for the development of the campus culture.

As you are looking to start a club there are a few things you need to keep in mind. Check SLCCSync to ensure that the Club you want to start doesn't already exist, if it does contact the current club president and join that club. Does the club you want to start, meet a need of students at the college. Are there other students who want to join and participate in the club and club activities.

Here is a list of things you need to have as you are starting you club:

A name for your organization

A purpose statement

A statement of how this club meets the mission and core values of Salt Lake Community College (you can find those here: <http://www.slcc.edu/about/mission-vision.aspx>)

Members: At least five currently enrolled SLCC students

Person of Contact: Must be a student with 9 credit hours

An Advisor: Every club must have an advisor who is a full-time employee or faculty member here at SLCC. Students must reach out to faculty or staff members and explain purpose of the club and expectations. The SLCCSA Club Office may aide in guiding clubs in finding an advisor but it is up to the club to reach out and establish relationship.

If you have any questions or need help with any of these steps please contact the clubs office at clubs@slcc.edu, or at 801-957-4072. We are located in the Student Life & Leadership Office, Student Center 124.

Here is the information you need to have completed and on hand to complete this application:

A name for your organization

A purpose or mission

A statement of how this club meets the mission and core values of Salt Lake Community College

Members - at least five currently enrolled SLCC students

An Advisor - every club must have an advisor. An assistant or co-advisors are also encouraged

After submission and approval, you will be contacted for a New Club Orientation with your club President, Treasurer, and Advisor, and any other members you would like to invite.

If you do not hear from the Clubs Office within seven days after submission, please call 801-957-4072.

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Club Information

Do you want to restart a Club that is currently inactive? [Required]

Please check yes or no.

Yes

No

Proposed Club Name or Name of Club You Want to Restart: [Required]

What is the purpose or mission of this club: [Required]

Please describe how this club meets the mission and core values of Salt Lake Community College. [Required]

What are some of the proposed activities or programs of this club: [Required]

Member Names: [Required]

Please provide at least five current students' names and S numbers.

Name of Contact Student: [Required]

Contact's Email: [Required]

Contact's Phone Number: [Required]

Advisor Name: [Required]

Advisor Information: [Required]

Please provide the advisor's department, his or her phone number and email.

Co or Assistant Advisor Name:

Co or Assistant Advisor Information:

Please provide the co or assistant advisor's contact information.

Terms and Conditions Checkbox [Required]

The information I have provided is correct and current. The students listed are currently enrolled at the College. The advisor(s) listed has agreed to advise, support, guide and actively engaged in our club.

Valid input:

- Select only one choice.

I Agree

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Membership Agreement

Terms and Conditions Checkbox [Required]

Salt Lake Community College provides educational opportunities without regard to race, color, sexual orientation, national origin, age, gender, veteran status, religion, or disability. A student may attend, audition, or join any SLCCSA recognized student club or organization.

As a club, we agree to allow any SLCC student the opportunity to become a member. If there are prerequisites for this membership, we will post them for the student body to access.

Valid input:

- Select only one choice.

I Agree

Terms and Conditions Checkbox [Required]

We understand that all members of the club must adhere to the responsibilities and rules as outlined in the SLCC Student Code of Conduct, College Policies and Procedures, and the Clubs Manual.

Valid input:

- Select only one choice.

I Agree

Terms and Conditions Checkbox [Required]

In the event that our Club or Organization does not uphold or violates these documents, any or all of the following may be the consequence of our actions:

The club or club member(s) may be subject to Student Code review and possible sanctions.

The club or club member may be excused from any SLCC Club or Organization participation.

The Club or Organization may be subject to sanctions of Student Life & Leadership, which may include being placed on probation or recognition revoked.

Valid input:

- Select only one choice.

I Agree

Terms and Conditions Checkbox [Required]

Inter Club Council meetings are held throughout Fall and Spring semesters at noon on the first Wednesday of the month. Club Presidents need to attend to be eligible for any funding. I agree to attend this meeting, or make arrangements for another club presidency member to attend.

Valid input:

- Select only one choice.

I Agree

<https://orgsync.com/35710/files>

You may use this Club Charter template to help you in writing your own.

Valid input:

- <http://www.myschool.edu>

What next?

After completing this form it will be reviewed by the Student Association Executive Council for recognition. After their decision you will be contacted.