Thank you for showing interest in participating in the 2017 Red Raider Orientation (RRO) Student Organization Fairs. We ask that you read through these guidelines and expectations of the RRO Student Organization Fairs, so as to inform you of the protocol and procedures for all participants. All organizations must agree to these guidelines in order to be eligible to participate in the fair. Should an organization violate any portion of this agreement they will be subject to removal from the fair and future participation in RRO will be subject to review by the Director of Red Raider Orientation.

Mandatory Information Session
Each organization is required to attend a MANDATORY information session on either Monday, May 1 at 4 pm or Thursday, May 4 at 5 pm. If a representative from your organization did not make it to those meetings there will be ONE closer to the start of the Org Fairs. We will email out that date closer to the start of the first fair. The meeting will take place in the Senate room located on the first floor in the southeast corner of the Student Union Building and each organization must send one representative. Each organization only has to attend one of the two meetings.

Table Information
Each registered organization will have a 6’ foot, senate table upon which to place their materials. Organizations may not apply anything to the walls of the SUB Ballroom. Organizations are expected to clean up after themselves following each RRO Student Organization Fair.

After signing up your organization will be sent a link to select your choice of table. Tables will be available at a First Come, First Serve Basis based on when you submit the sign up. Tables are also subject to change due to the number of organizations that sign up to participate.

RRO Student Organization Fair Dates & Time:
Dates:
June: 8, 11, 13, 15, 18, 20, 22, 25, 27, 29
July: 18, 20, 23, 25, 27, 30
August: 1, 3, 6, 8
Location:
Student Union Building Ballroom
Times:
Check-in 3:30-4:00PM and Organization Fair 4:00-5:00PM

If you have any questions, contact the Center for Campus Life 806-742-5433 or studentorgs@ttu.edu.

2016 Red Raider Orientation Student Organization Fair Sign-Up
Guidelines/Expectations:
Red Raider Orientation discourages and will not tolerate any promotion or invitation to events, parties or gatherings during any RRO event.
Each organization must be in the SUB Ballroom, at their assigned table, at least 30 minutes prior to the start of the fair. You do not need to be fully set up, but will need to have at least one representative at your organization's table for role call. All unclaimed/empty tables will be released to Waitlisted organizations at 3:45pm.
At least one organization member must be present at the assigned table during every RRO session. Leaving items on your table without a representative present is not allowed.
An organization may not have more than three (3) current members at their table.
An organization is allowed one absence from the Organization Fair. After the second absence, the organization will lose their guaranteed table and they will be added to the bottom of the wait list. The order of the wait list will be determined by the date that each reservation was received electronically. Organizations will be notified at least 24 hours before the next Organization Fair should they be removed from the wait list.
The table you are assigned/choose is your table for the remainder of the Student Org Fairs for the summer. In problems arise where you feel like you need to switch tables, you must talk the Student Involvement first.
Organization members must remain at their table the duration of the fair or until they hear the Saddle Tramp's bells ring; members may not roam or wander around the fair for recruitment purposes.
Organizations may distribute giveaways from their table, but no organization will be allowed to sell items, distribute business promotions, or host raffles during the fair.

If you have any questions regarding these guidelines or the RRO Student Organization Fair, you may contact the Center for Campus Life at StudentOrgs@ttu.edu or 806-742-5433.

Organization President's Name: [Required]
Organization President's Email: [Required]
Valid input:
- name@myschool.edu
Organization Advisor's Name: [Required]

Organization Advisor's Email: [Required]
Valid input:
- name@myschool.edu

Guidelines and Expectations [Required]
I agree to abide by and follow the given guidelines and expectations, and understand that violation of any of these terms will be grounds for removal from the organization fair, other RRO events and future RRO participation.
Valid input:
- Select only one choice.

[ ] I Agree

Select the days your organization would like to have a table for the month of JUNE

Please select your preferred days to host a table at the JUNE Student Org Fairs
Select the days your organization would like to have a table for the month of JUNE

[ ] Sundays, Tuesdays, and Thursdays (All)
[ ] Sundays & Tuesdays
[ ] Sundays & Thursdays
[ ] Tuesdays & Thursdays
[ ] Sundays Only
[ ] Tuesdays Only
[ ] Thursdays Only

Select the days your organization would like to have a table for the month of JULY

Please select your preferred days to host a table at the JULY Student Org Fairs
Select the days your organization would like to have a table for the month of JULY

[ ] Sundays, Tuesdays, and Thursdays (All)
[ ] Sundays & Tuesdays
[ ] Sundays & Thursdays
[ ] Tuesdays & Thursdays
[ ] Sundays Only
[ ] Tuesdays Only
[ ] Thursdays Only

Select the days your organization would like to have a table for the month of AUGUST

Please select your preferred days to host a table at the AUGUST Student Org Fairs
Select the days your organization would like to have a table for the month of AUGUST

[ ] Sundays, Tuesdays, and Thursdays (All)
[ ] Sundays & Tuesdays
[ ] Sundays & Thursdays
[ ] Tuesdays & Thursdays
[ ] Sundays Only
[ ] Tuesdays Only
[ ] Thursdays Only

Organization Name: [Required]

Organization RRO Representative: [Required]
This will be the student who will be present at the majority of all Organization Fairs.

Organization RRO Representative Email: [Required]
Valid input:
- name@myschool.edu

Organization RRO Representative Phone #: [Required]
Valid input:
- must be 10-15 digits long and may include only numbers, hyphens, and spaces.
Student Org Image Upload

There will be additional opportunities to highlight your organization during the Student Org Fair. The video board will be displaying scrolling announcements and images on the south wall of the ballroom during the fair. Below, we request that you upload any 1-3 high quality images of your organization to be highlighted.

We suggest your images show the group participating in an activity, serving the community, receiving an award, organization travel, etc. Images that represent your organization.

If images are too large or you would like to submit them at a later date please email them to studentorgs@ttu.edu.

If you have any questions please contact the Center for Campus Life at 806-742-5433.

Next Steps & Organization Fair Details

Mandatory Information Session
Each organization is required to attend a MANDATORY information session on either Monday, May 1st from 4pm-5pm or Thursday, May 4th from 5pm-6pm. RSVP to the training by clicking on the date of the meeting you wish to attend. The meeting will take place in the Senate room located on the first floor in the southeast corner of the Student Union Building and each organization must send one representative. Each organization only has to attend one of the two meetings.

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