

# ASSP Club Continuance 2018 - 2019

Thank you for your interest in renewing your club at Seattle Pacific University!

The Club Continuance process is for current clubs wishing to continue their status as an official Seattle Pacific University student organization. Official club status provides a club access to funding and other resources, leadership development opportunities, and connections to other student leaders. The following application needs to be completed by Friday, April 20th at 5pm by the new or returning club president for the 2018-2019 academic year.

CSC will not review a club's continuance form unless they update their club's portal.

**\*\*Before moving forward with the application, please review the following two documents which to tell you more about clubs at SPU and outline the registration process.\*\***

Clubs 101

Clubs 101 .pdf  
Click to View

How to Start a Club

How to Start a Club .pdf  
Click to View

Please contact ASSP Club Coordinator at [assp-clubcoordinator@spu.edu](mailto:assp-clubcoordinator@spu.edu) with any questions.

## Leadership Information

Club Name [Required]

Club Abbreviation (if applicable)

Primary Officer Name (First & Last) [Required]

Please list the name of the Primary Officer for next academic year (2018-2019).

Email Address [Required]

Default: @spu.edu

Valid input:

- name@myschool.edu

Phone Number [Required]

Valid input:

- must be 10-15 digits long and may include only numbers, hyphens, and spaces.

Financial Officer Name (First & Last) [Required]

Please list the name of the Financial Officer for next academic year (2018-2019).

Email Address [Required]

Default: @spu.edu

Valid input:

- name@myschool.edu

Phone Number [Required]

Valid input:

- must be 10-15 digits long and may include only numbers, hyphens, and spaces.

Club Advisor Name (First & Last) [Required]

**Advisor Email [Required]**

Each club requires a full-time staff or faculty member to serve as their advisor.

Your advisor will be sent an agreement form to complete. Your club application will not be reviewed until your advisor completes the form.

Valid input:

- name@myschool.edu

## Club Information

**Minutes from Last Meeting [Required]**

Please upload.

**Updated Constitution and Bylaws [Required]**

Please upload in PDF format and highlight any changes that were made.

**Projected plans & programs [Required]**

Please list projected plans and programs using bullets and upload the document in PDF format.

**Current Club Roster [Required]**

Please upload an Excel document with the following: first and last name, SPU email and phone number.

Please respond to the following three questions:

**Please list ALL the events that your club hosted: [Required]**

Include the following: dates, times and attendance

**How has your club benefited the SPU community over the last academic year? [Required]**

**Please describe areas of growth as a club. How do you plan on addressing them next academic year? [Required]**