**Funding Request Form**

All funding requests are due on Fridays at 5 p.m., at least five business days before your scheduled event. No exceptions!

Your request will go on the agenda for the next meeting of the RHA Congress. The funding request will pass through a committee as well as the full Congress if the funding request is for more than $500.

RHA Congress reserves the right to deny, partially fund or approve all funding requests.

The main contact listed on the form will have the opportunity to present at the RHA Congress in which their funding request will be on the agenda.

The RHA Finance Coordinator, Nick Susina, will work with you on the process of utilizing funds approved by RHA.

Hall and Community governments will have the approved amount wired into their account within five business days of approval.

Any publication or advertisement or any promotional material related to the event will be required to include the RHA logo. Failure to do so will result in a denial of a minimum half of the requested amount.

Please, remember that all funding requests must directly benefit residents.

If you have any questions, contact RHA Speaker of Congress Nathan Dare at nrdp9f@mail.missouri.edu.

### General Information

<table>
<thead>
<tr>
<th><strong>Name of Event [Required]</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Date of Event: [Required]</td>
</tr>
<tr>
<td>Location of Event [Required]</td>
</tr>
<tr>
<td>Associated Hall/Organization [Required]</td>
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</tbody>
</table>

**Contact Person Information [Required]**

Valid input:
- must be 10-15 digits long and may include only numbers, hyphens, and spaces.
- name@myschool.edu

First name:
Middle initial:
Last name:
Email address:
Phone number:
Address:
City:
State:
ZIP:

If Approved, select a time to pick up your check, or if using a MoCode provide that for prompt transfer payments. Then email Finance Coordinator Koby Gooden at kwghg9@mail.missouri.edu [Disabled]

Valid input:
- Select only one choice.
- must select a value.

[ ] Monday's 5:00-6:00

**MoCode for Transfer payment (If accounts are managed by the university) [Required]**

### Event Information

Please provide a brief description of the event. Provide any relevant information that would be useful to RHA:
<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Will this event directly benefit residents? If not, why do you believe RHA should contribute to this event?</td>
<td></td>
</tr>
<tr>
<td>Does this event have an educational component? Is there a greater goal in mind outside of providing entertainment? Please explain.</td>
<td></td>
</tr>
<tr>
<td>Is this an annual event? If so, please provide how funding was acquired in the past. If not, please list how you plan on providing funding and list any funding already acquired.</td>
<td></td>
</tr>
</tbody>
</table>

**Requested Amount**

Please provide an itemized list of requested support and estimated cost. [Required]

Total Requested Amount [Required]

**Additional Information**

PLEASE BE AWARE THAT APPLICANT MUST BE IN GOOD STANDING WITH RHA AND WITH THE OFFICE OF STUDENT CONDUCT.

ALL FUNDING REQUESTS ARE SUBJECT TO APPROVAL BY THE RHA CONGRESS AND ARE SUBJECT TO CHANGE AT THE DISCRETION OF THE RHA CONGRESS.